

Minutes

The Occupational Therapy Advisory Committee of the Board of Medical Licensure and Supervision met on January 20, 2011, in accordance with the Open Meeting Act. The meeting was held at the office of the Board, 101 NE 51st Street, Oklahoma City, Oklahoma. Members present were:

Maggie Snook, OT, Chairwoman
Kristin Ford, Vice Chair
Mary White, OT
Annemarie Grassmann, OT

Member absent:

Jaime Navarez, OTA

Other present included:

Lyle Kelsey, Executive Director
Robyn Hall, Director of Licensing
Kathy Plant, Executive Secretary
Bill O'Brien, Assistant Attorney General

The meeting was called to order at 9:00 a.m. The first item of business was approval of the minutes from the October 28, 2010 Committee meeting. Ms. White moved to approve the minutes. Ms. Grassmann seconded the motion and the vote was unanimous in the affirmative.

STACY LYNN MILLER appeared in support of her application for reinstatement of Occupational Therapist licensure. Ms. Miller had been out of the practice of Occupational Therapy since 1998. Ms. Miller testified regarding her activities during that time. Ms. White moved to recommend approval of the application pending satisfactory completion of 66 days of supervised practice and 100 hours of continuing education with at least half of those hours to be in-class hours. She further moved that these requirements should be completed within one year or, as an alternative, she could retake and pass the NBCOT certification exam. Ms. Grassmann seconded the motion and the vote was unanimous in the affirmative.

SARAH VINZANT KLEPPER appeared in support of her application for Occupational Therapist licensure. Ms. Klepper had met with the Committee in June 2008 and had been approved pending completion within one year of 120 hours of continuing education and three months of practice under direct supervision. Ms. Klepper said had been unable to complete all of the requirements due to multiple surgeries and rehab. She said she had completed 88 hours of continuing education and had practiced under supervision in 2009. Ms. White moved to recommend approval of the application pending satisfactory completion of 32 hours of continuing education by October 31, 2011 and receipt of a letter from MS. Klepper's supervisor verifying supervision hours. Ms. Grassmann seconded the motion and the vote was unanimous in the affirmative.

The application of **JODY MCGOWAN** for Occupational Therapist licensure was considered. Ms. McGowan was unable to make a personal appearance due to inclement

weather. Her application indicated she had been out of practice since 1994. She had plans to take a re-entry course for the Texas Board of Occupational Therapy. After review of the file, Ms. White moved to recommend approval of the application pending satisfactory completion of at least 82 hours of continuing education and 66 days of practice under direct supervision, to be completed within one year. Ms. Ford seconded the motion and the vote was unanimous in the affirmative. The Committee requested that staff obtain information on the Texas course, which might be a good course for other individuals returning to practice.

Applications for licensure and reinstatement of licensure were reviewed. Ms. Grassmann moved to recommend approval of the application of **ELIZABETH ANN SAMUELSON** for Occupational Therapist licensure and to approve the application of **LISA RENE BRITE** for OT licensure pending satisfactory completion of her file. Ms. Ford seconded the motion and the vote was unanimous in the affirmative.

Ms. White moved to recommend approval of the following applications for Occupational Therapist licensure. Ms. Grassmann seconded the motion and the vote was unanimous in the affirmative.

RHEA GUENEVER ASISTIDO

KRISTINA ROSE BOULEY

Ms. Ford moved to recommend approval of the following applications for Occupational Therapist licensure pending satisfactory completion of their files. Ms. Grassmann seconded the motion and the vote was unanimous in the affirmative.

TIFFANI JEANEE JOHNSON

JACQUELINE DAWNE PICKETT

Ms. White moved to recommend approval of the application of **LINDA MICHELE TRIPLETT** for Occupational Therapist licensure. Ms. Ford seconded the motion and the vote was unanimous in the affirmative.

Ms. Snook moved to recommend approval of the application of **REBECCA ANN STOREY** Occupational Therapist licensure pending satisfactory completion of her file. She further moved to recommend approval of the application of **SARA ANN KIRKEVOLD** for reinstatement of Occupational Therapist licensure. Ms. Ford seconded the motion and the vote was unanimous in the affirmative.

Ms. Ford moved to recommend approval of the application of **RICKI CHRISTINE HANNA** for Occupational Therapy Assistant licensure pending satisfactory completion of the file. Ms. Snook seconded the motion and the vote was unanimous in the affirmative.

Ms. Grassmann moved to recommend approval of the application of **BERNARDINE KAY BAXTER** for licensure as an Occupational Therapy Assistant. Ms. Ford seconded the motion and the vote was unanimous in the affirmative.

Ms. White moved to recommend approval of the application of **EDWARD DUPREE GAYDEN** for Occupational Therapy Assistant licensure pending satisfactory completion of the file. Ms. Snook seconded the motion and the vote was unanimous in the affirmative.

A request from **Kelly B. Godfred, OT** for permission to supervise OTAs in Tulsa while residing in another state was reviewed. Mr. Kelsey suggested the Committee set definitive guidelines for this type of request (when the key person lives out of state), i.e., type of certifications or credentials of persons on site, how often supervisors would be on-site, types of communication to be used, supervisor's ability to be on-site, after hours coverage if applicable, secure communication issues, HIPAA, etc. The Committee discussed various concerns that would need to be addressed by someone attempting this type of supervision, including insuring security of the patient's privacy. Language from Alaska's regulations for remote supervision was reviewed. Their language stated that if a licensed occupational therapist agrees to supervise an occupational therapy assistant, "the occupational therapist shall determine the frequency and manner of consultations, taking into consideration the treatment settings being used, patient rehabilitation status, and the competency of the occupational therapy assistant being supervised..."

Ms. White moved to grant approval for Ms. Godfred to supervise OTAs from out of state as set out in her request with the caveat that she comply with HIPAA regulations and state laws, particularly in regards to electronic communications – text, email, cell phone conversations, etc. Further, all OTAs must have competency commensurate with the practice setting. Ms. Snook seconded the motion and the vote was unanimous in the affirmative.

The Committee discussed supervision of Occupational Therapy Assistants. The Committee discussed incorporating the language from the Alaska regulations. A limit on the number of OTAs that one OT could supervise was debated. It was felt that one OT supervising up to four OTAs and one graduate OT student, for a total of five would be an appropriate limit. One problem in writing rules was how to clarify the issue of alternate supervisors. Debated was whether an OTA should have a primary supervisor at each location/setting or should it be based on employer. After discussion, the Committee determined that a primary supervisor is needed for each employer. The supervising OT should have access to the records of the patients the OTA is treating. The supervising OT and the OTA both have a responsibility for knowing the locations where the OTA works and whether the OT is the supervisor for that location and those patients. Staff was directed to draft language for the consideration of the Committee.

Continuing education requests for pre-approval were reviewed. A request from OUHSC for approval of ***The Anatomical Drawings of Leonardo Da vinci*** was reviewed. Ms. White moved to deny the request. Ms. Snook seconded the motion and the vote was unanimous in the affirmative. Ms. Grassmann moved to approve the courses listed in attachment #1. Ms. White seconded the motion and the vote was unanimous in the affirmative.

*Ms. Ford left the meeting.

One additional course was reviewed for continuing education credit. Ms. Grassmann moved to table ***Everyday Intervention*** and ask for more information supporting the number of hours of credit requested. Ms. White seconded the motion and the vote was unanimous in the affirmative.

A letter was reviewed from Jessica Tsotsoros from Tulsa Community College requesting continuing education credit for TCC's OTA Program advisory board meetings. Ms. White moved

to approve the request. Ms. Snook seconded the motion and the vote was unanimous in the affirmative.

Continuing education audits were reviewed. Staff reported that four licensees had not responded to the audit notice. A certified letter would be sent advising that if the licensee does not comply, disciplinary action will be initiated.

Two licensees had completed their hours after the end of the compliance period. They would be audited again next compliance period.

Four licensees need to provide additional information prior to approving their audit.

After review of the remaining audits, Ms. White moved to approve the audits as discussed. Ms. Grassmann seconded the motion and the vote was unanimous in the affirmative.

There being no further business, the meeting was adjourned. The time was 12:24 p.m.