

Physical Therapy Advisory Committee  
Minutes

The Physical Therapy Committee of the Board of Medical Licensure and Supervision met on December 3, 2024, at 9:00 a.m. at the office of the Board at 101 NE 51<sup>st</sup> Street, Oklahoma City, Oklahoma. This meeting was held consistent with the Oklahoma Open Meeting Act. Advance notice of this meeting was transmitted to the Oklahoma Secretary of State on December 1, 2023, and posted on the Board's website on November 23, 2024, at 4:37 p.m. in accordance with Title 25 O. S. § 311(A)(9).

Members present:

Deb Mason, PT, Chair  
Sharon Lawrence, DHSc, Vice-Chair  
Joel Kendall, Ph.D, Public Member

Members absent:

Samantha Chamberlain, PT, DPT, Cert. MMOA  
Kyle Stanley, PT

Others present:

Sandra Harrison, JD, Executive Director  
Kristi Ice, Deputy Director  
Barbara J. Smith, Executive Secretary  
Lisa Cullen, Director of Licensing

Having noted a quorum, Ms. Mason called the meeting to order at 9:00 a.m. For purposes of the record, Barbara Smith confirmed the quorum via roll call. Kristi Ice, Deputy Director, was introduced to the Committee.

Following Committee review, Mr. Kendall moved to approve the minutes of the October 22, 2024, meeting as written. Ms. Lawrence seconded the motion and the vote was unanimous in the affirmative.

**CHARLES BURGESS** appeared virtually in support of his application for Physical Therapist Assistant licensure. His license lapsed in January of 2023 and he last practiced in September of 2022. He is not licensed to practice in any other state and his application is complete. Mr. Burgess stated he let his license lapse to pursue his art career, but would like to re-enter the practice and work on an as-needed basis. He did not complete any CEU requirements while his license was lapsed. Ms. Lawrence moved to approve the application pending completion of the file to include 22 days of direct on-site supervision with an adequate performance evaluation from the supervising therapist provided at the conclusion thereof, and obtaining 60 PDUs. Mr. Kendall seconded the motion and the vote was unanimous in the affirmative.

**MANPREET NIJJAR** appeared virtually in support of his application for Physical Therapist licensure. She is foreign trained and her FCCPT reports her educational equivalence meets Oklahoma's standards. Currently, she is licensed and employed as a physiotherapist in Canada. Following review and discussion, Ms. Lawrence moved to recommend approval of this application pending successful completion of the NPTE exam. Mr. Kendall seconded the motion and the vote was unanimous in the affirmative.

**HAILEY SHEPPS** appeared in person in support of her request for special accommodations while sitting for the Federation of State Boards of Physical Therapy exam for a third time. Ms. Lawrence moved to recommend, based on medical recommendations, approval of the request for special accommodations of time and a half, and a separate room while testing. Mr. Kendall seconded the motion and the vote was unanimous in the affirmative.

**MEGAN THOMAS** appeared virtually in support of her application for Physical Therapist Assistant licensure. Ms. Thomas appeared before the Committee in October of 2024 and advised that she did not plan to re-enter practice at that time because she is currently employed as a private school administrator. Following review and much discussion during the October 2024 meeting, it was the applicant's wish for the Committee to table her application. Subsequently, Ms. Thomas contacted the licensing department and advised she would like to reappear for consideration of her application. She has been given a PRN opportunity beginning in January 2025 and she will delegate some of her duties at school to allow her time to work. Ms. Lawrence moved to recommend approval of the application pending completion of the file to include 22 days of direct on-site supervision with an adequate performance evaluation from the supervising therapist provided at the conclusion thereof, and obtaining 60 PDUs. Mr. Kendall seconded the motion and the vote was unanimous in the affirmative.

Next, the Committee reviewed applications as indicated below:

1. Ms. Lawrence moved to recommend approval of the incomplete application(s) for Physical Therapist Assistant licensure as shown on *Attachment #1* pending completion of the file(s). Mr. Kendall seconded the motion and the vote was unanimous in the affirmative.
2. Ms. Lawrence moved to recommend approval of the incomplete application(s) for reinstatement of Physical Therapist Assistant licensure as shown on *Attachment #1* pending completion of the file(s). Mr. Kendall seconded the motion and the vote was unanimous in the affirmative.
3. Ms. Lawrence moved to recommend approval of the complete application(s) for Physical Therapist Assistant licensure as shown on *Attachment #1*. Mr. Kendall seconded the motion and the vote was unanimous in the affirmative.
4. Ms. Lawrence moved to recommend approval of the incomplete application(s) for Physical Therapist licensure as shown on *Attachment #1* pending completion of the file(s). Mr. Kendall seconded the motion and the vote was unanimous in the affirmative.
5. Ms. Lawrence moved to recommend approval of the incomplete application(s) for

reinstatement of Physical Therapist licensure as shown on *Attachment #1* pending completion of the file(s). Mr. Kendall seconded the motion and the vote was unanimous in the affirmative.

6. Ms. Lawrence moved to recommend approval of the complete application(s) for Physical Therapist licensure as shown on *Attachment #1*. Mr. Kendall seconded the motion and the vote was unanimous in the affirmative.

Lisa Cullen announced that the ratification of CEUs will not be reviewed today due to required dates not being provided for the agenda, but this matter will be placed on the agenda for the next meeting.

There being no further business, Ms. Mason adjourned the meeting. The time was 9:23 a.m.

**PHYSICAL THERAPY ADVISORY COMMITTEE  
DECEMBER 3, 2024**

**INCOMPLETE PHYSICAL THERAPIST ASSISTANT APPLICATIONS**

TA 3880	OLSEN, RAYMOND VAAETASI
TA 3881	SHEPPS, HAILEY EVER NICHOLE
TA 3882	AVANT, DONICA RAAN
TA 3883	HOPKINS, AUDREY MARIYA
TA 3884	WHITELEY, CHRISTINA ANNE
TA 3885	NUCKOLLS, AUTUMN MACKENZIE

**INCOMPLETE REINSTATEMENT PHYSICAL THERAPIST ASSISTANT APPLICATION**

TA 2097	WALKER, TESSA KATE
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**COMPLETE PHYSICAL THERAPIST ASSISTANT APPLICATION**

TA 3879	GRAY, HAL
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**INCOMPLETE PHYSICAL THERAPIST APPLICATIONS**

PT 6644	CLINKENBEARD, JACE
PT 6646	GRIMES, JAMES MADISON III
PT 6647	BOWLES, BRADY ALAN
PT 6648	RAINBOW, KYRA NICOLE
PT 6649	KELKAR, KUMUDINI
PT 6650	MCLAUCHLIN, MELISSA JOY
PT 6651	BEAM, GEORGIA
PT 6652	FOX, REESE
PT 6653	DUNCAN, TAYLOR MAKINSEY
PT 6654	MELLEIN, SVETLANA
PT 6655	JACKSON, CLARE QUIRK
PT 6656	GENTRY, LOGAN LOUISE
PT 6657	TAYLOR, ABIGAIL B

**INCOMPLETE PHYSICAL THERAPIST REINSTATEMENT APPLICATION**

PT 3488	CHEEK, CELESTE ELISE
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**COMPLETE PHYSICAL THERAPIST APPLICATION**

PT 6645	TADLOCK, ABBIE RAE
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